

Henry Lee

I.T

Contact

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(860)-248-0801
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Glenn MacIntyre
HR Department Head
Jarvis Products
33 Anderson Rd
Middletown, CT 06457

Dear Glenn MacIntyre,

Are you looking for a **IT Support Technician** with:

- 4 years of IT experience.
- Knowledge of Programming, Server Administration, & MS Office 365 etc.
- Over 10+ certificates in IT.
- Many programming projects.

If so, look no further. You will see from my enclosed resume that I meet all these qualifications and more.

I would very much like to discuss opportunities with Jarvis Products Corporation to schedule an interview, please call me on the phone number provided. The best time to reach me is between 9:00 am and 5:00 pm. You can leave a voice message at any time, and I will return your call.

Thank you for taking the time to review my resume. I look forward to talking with you.

Sincerely,

Henry Lee